

Report Title:	Appointments to Outside and Associated Bodies
Contains Confidential or Exempt Information?	No - Part I
Member reporting:	Councillor Bateson, Principal Member for Neighbourhood Planning, Ascot and the Sunnings
Meeting and Date:	Cabinet – 28 June 2018
Responsible Officer(s):	Alison Alexander
Wards affected:	All

REPORT SUMMARY

This report deals with the appointment of representatives to serve the Council on a number of associated and outside bodies, see Appendix 1.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet notes the report and:

- i. Appoints representatives to serve on the organisations listed in the schedule Appendix 1.
- ii. Delegates authority to the Executive Director, in consultation with the Leader of the Council and Leader of the Opposition Group, to fill any ad hoc vacancies that might arise through the year from nominations received.

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The Council makes a number of appointments to outside bodies. The schedule attached at appendix 1 details the appointments due in June 2018 and indicates the nominations received for each body. Where organisations have stipulated, or have expressed a preference that the representative appointed be a serving Councillor, this is indicated.

Table 1: Options

Option	Comments
To appoint representatives to the outside bodies as detailed in Appendix 1.	Group Leaders have been concluded on the proposed appointments.
The recommended option.	
Not to appoint representatives to the outside bodies as detailed in Appendix 1.	Not appointing would mean the Council was not represented on a number of outside bodies within the local authority.

3 KEY IMPLICATIONS

Table 2: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
% Council representation on outside and associated bodies that wish to have representatives	Less than 80%.	80-90%.	91-95%.	96-100%	June 2018

4 FINANCIAL DETAILS / VALUE FOR MONEY

4.1 There are no financial implications above basic budget arising from this report.

5 LEGAL IMPLICATIONS

5.1 The Council's Constitution stipulates that the Cabinet shall make appointments to external bodies in accordance with paragraph 19 of Schedule 2 of the Local Authorities (Functions & Responsibilities) (England) Regulations 2000 as amended.

6 RISK MANAGEMENT

6.1 None

7 POTENTIAL IMPACTS

7.1 Members appointed to associated and outside bodies ensure good governance and promote partnership working within the Royal Borough.

8 CONSULTATION

8.1 Group Leaders have been consulted on the proposed nominations.

9 TIMETABLE FOR IMPLEMENTATION

9.1 The timetable is set out in table 5.

Table 5: Implementation timetable

Date	Details
28 June 2018	Cabinet agrees appointments
10 July 2018 onwards	Organisations notified of appointments following end of call-in period

9.2 Implementation date if not called in: Immediately

10 APPENDICES

10.1 The appendices to the report are as follows:

- Appendix 1 – Proposed nominations to outside and associated bodies. (To Follow)

11 BACKGROUND DOCUMENTS

11.1 The Council's Constitution – Part 7E – Advice to Members (Duties on Outside Bodies).

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date issued for comment	Date returned with comments
Cllr Bateson	Principal Member, Neighbourhood Planning, Ascot & the Sunnings		
Karen Shepherd	Service Lead – Information Governance and Democratic Services	18/5/18	18/5/18
Elaine Brown	Head of Law and Governance	18/5/18	
Alison Alexander	Managing Director	18/5/18	

REPORT HISTORY

Decision type: Non-key decision	Urgency item? No	To Follow item? No
Report Author: Nabihah Hassan-Farooq		

Organisation	Organisation Aims and Meetings	No. of appts required	Current / Former Cllr reps	Other Reps	Notes	Recommended Appointment
1 year appointments						
Age Concern Windsor	To promote the well being of all older people in Windsor. 4 times per year at The Spencer Denney Centre.	1	Cllr M Airey			Cllr M Airey
Berkshire Local Transport Body	From 2015, funding for major transport schemes will be devolved to Local Transport Bodies (LTBs). The Department for Transport (DfT) sets out within the comprehensive guidance accompanying this process that LTBs will be voluntary partnerships between Local Authorities, Local Enterprise Partnerships and other optional organisations. Quarterly meetings	1 + 1 Deputy	Cllr Bicknell, Cllr Hill (deputy)		Representative must be Councillors	Cllr Bicknell, Cllr Hill (deputy)
Housing Solutions	To provide a quality housing service that reflects the needs and demands of tenants on a non profit-making basis. 9 meetings a year in Crown House.	1	Cllr McWilliams		Representative must be a Councillor	Cllr McWilliams
Berkshire Joint Strategic Planning Committee	At least 4 times a year	2	Cllr D Wilson (voting), Cllr Walters (observer)		1 voting & 1 observer. Must be Councillor	Cllr Coppinger (voting), Cllr Walters (observer)
South Central Health Overview And Scrutiny Group	Currently not in operation but left body active in case a meeting is called.	1	Cllr Ilyas		Rep should be Chairman of Adult Services & Health O&S, or Member of Adult Services & Health O&S if Chair chooses not to act	O&S Chairman when appointed
Local Authorities Aircraft Noise Council	To deal with problems affecting members arising from the nuisance created by the operation of aircraft. March, June, September and November at Spelthorne Borough Council Offices, Knowle Green, Staines, TW18 1XB .	3 + 1 deputy	Cllr Beer, Cllr Lenton, Cllr Bowden	Mrs Z Ceasar		Cllr Beer, Cllr Lenton, Cllr Bowden
South East Employers	To promote good industrial relations, training & development, information services to 81 local authorities. Six full meetings a year plus a conference.	2 + 2 deputies	2 vacancies		Representatives must be Councillors. Appointment must be by the 6th June 2018	2 vacancies
South East Reserve Forces & Cadets Association	Local civilian body for building, recruitment and general support of the nation's reserve forces. Two county meetings per year in Reading.	1	Cllr Walters			Cllr Walters
Thames Basin Heaths Special Protection Area Strategic Partnership	The Thames Basin Heaths Joint Strategic Partnership (The Partnership) will provide a vehicle for joint working, liaison and exchange of information between the local authorities and other organisations affected by the Thames Basin Heaths SPA and related planning or land management issues. Approx 3 times per year.	1	Cllr Hilton			Cllr Hilton
Windsor and Eton Society	To conserve the heritage of the buildings and the environment of the conservation area situated adjacent to Windsor Castle and other buildings and places of architectural or historic interest within the boundaries of Windsor.	2	Cllr Quick, Cllr C Rayner		Representatives must be Councillors.	Cllr Quick, Cllr C Rayner
Windsor Old People's Welfare Association	Care of the elderly in Windsor . One meeting per month.	2	Cllr Quick, Vacancy			Cllr Quick, Vacancy
2 year appointments						

Heathermount, The Learning Centre- Governing Body	Heathermount is an independent residential school, but offering some day places, for pupils aged 5-19 who have severe language and communication difficulties, including autism and Asperger Syndrome.	1	Cllr Dr L Evans			Cllr Dr L Evans
Windsor Festival Society	To bring first class music by international artists and orchestras to audiences in Windsor, Eton and Maidenhead.	1	Cllr Rayner			Cllr Rayner
Maidenhead & District Arts Council	To advance the education of the public in the Maidenhead area of the RBWM in the appreciation of and participation in the Arts. To provide or assist with the provision of facilities and resources available to the aforementioned public for the appreciation of and participation in the Arts.	1	Cllr Diment			Cllr Diment
Maidenhead and Windsor CAB	To provide free, impartial and confidential advice and advocacy to all those who require it in the area of Windsor and Maidenhead and its surroundings.	2	Cllr Wilson, Cllr Love, vacancy			Cllr Wilson, Cllr Love, vacancy
3 year appointments						
Charters School Community Recreation Centre Trust	To provide and to promote the use of recreational and leisure facilities at Charters School, Sunningdale in the interests of social welfare for the benefit of and with the object of improving the conditions of life of the residents of the civil parishes of Sunningdale and Sunninghill. Such facilities to be available to members of the public at large.	3	Cllr Bateson, Cllr Dr L Evans, Cllr Yong			Cllr Bateson, Cllr Dr L Evans, Cllr Yong
Youth & Community Centre Management Committee - Cox Green	N/A	2	Cllr Brimacombe			Cllr Brimacombe
Windsor Municipal Charities	To cater for the welfare and housing of poor people of the royal borough of new Windsor	3 +1 deputy	Cllr M Airey, Cllr C Rayner, Cllr Shelim	Mr P Smith		Cllr M Airey, Cllr C Rayner, Cllr Shelim
4 year appointments						

Organisation	Organisation Aims and Meetings	No. of appts required	Current / Former Cllr reps	Other Reps	Notes	Recommended Appointment
Charles Davis Trust	General benefit of the poor within the old borough of Maidenhead.	3 +1	Cllr Love, Cllr Walters + Mayor	Mrs D Kemp		Cllr Love, Cllr Walters + Mayor
Court of Imperial College	Forms part of the board of governors for the college.	1	Cllr Burbage			Cllr Burbage
Vacancies to be Appointed During the Year						
Swan Lifeline	To rescue, provide shelter and treatment for and otherwise relieve sick, neglected and injured swans or any other species of bird the Trustees consider to be in need of attention. To advance the education of the public about the incidence and effect of pollutants on swans and other waterfowl of the rivers and waterways of the UK.	1	Vacancy			Vacancy